# OFFICE OF INTERNATIONAL PROGRAMS

4228 Faculty/Administration Building; Phone: 313-577-8968; Fax: 313-577-5666

Email: oip@wayne.edu

Vice President for Academic Student Affairs and Global Engagement: Ahmad Fzzeddine

Assistant Vice President for International Partnerships: Huajing Maske

Director of Operations: Rebecca Journigan

Associate Director, Student Programs: Fareed Shalhout

Marketing Coordinator: Carol Baldwin

Project Coordinators: Jessica Hoffmeyer, Catherine Franklin, Zane Harvey Coordinator of Faculty Engagement and Global Learning: Nicole Coleman Fellowships Faculty Coordinator: Kevin Deegan-Krause

http://www.oip.wayne.edu (http://www.oip.wayne.edu/)

The Office of International Programs (OIP) is responsible for coordinating the University's resources and expertise to support international education on and off campus, to expand the university's global presence, and to facilitate the engagement of students, faculty, and staff with its global agenda. It also connects the metropolitan Detroit community with other university constituencies, locally and abroad. OIP encompasses the followings programs and activities:

- · Office of International Students and Scholars
- · Study Abroad and Global Programs
- · English Language Institute

#### **Fellowships Initiative**

The Fellowships Initiative offers services to help students gain a competitive edge in the application process and grow personally from the experience of applying to a nationally competitive fellowship. Typically, fellowships fund study, research, or teaching in the U.S. or abroad. These awards are competitive and are awarded to students who are energetic and high achieving, with the potential to make significant contributions for the public good. More information is available on the Office of International Programs website (https://oip.wayne.edu/fellowships/).

## Office of International Students and Scholars (OISS)

416 Welcome Center; 313-577-3422; Fax: 313-577-2962 *Director*: Kelli Dixon

http://www.oiss.wayne.edu (http://www.oiss.wayne.edu/)

The mission of OISS is to support and enhance the educational, cultural, and social experiences of the more than 1200 international students and scholars at Wayne State University. OISS is the University's main point of contact for issues related to international students and scholars' immigration regulation compliance.

OISS staff advise students and scholars on immigration regulations and issues of cross-cultural adjustment; provide educational, cultural and social programs and activities, including a comprehensive orientation program and written materials designed to help arriving students and scholars achieve their educational and personal goals; assist University departments in the hiring of foreign national employees, consult and interact with University units, governmental organizations and other agencies.

## Academic Progress for International Students

Department of Homeland Security regulations require:

- That F-1 and J-1 students maintain a full course of study and make normal academic progress toward program completion at the institution they have been authorized to attend.
- 2. Graduate students must successfully complete at least eight credits each semester (excluding continuing students who qualify for an annual vacation semester during Spring/Summer or have been granted an exception to full-time enrollment). Undergraduate students must successfully complete at least twelve credits each semester (excluding continuing students who qualify for an annual vacation semester during Spring/Summer or have been granted an exception for full-time enrollment).
- 3. Graduate Teaching Assistants and Graduate Research Assistants must successfully complete at least eight credits each semester (excluding students who qualify for a vacation semester during Spring/Summer or an approved annual vacation). If GTAs/GRAs need to take less than eight credits, they must complete the OISS Request for Exception to Full Time Enrollment form and obtain approval from OISS. Students should consult an OISS advisor for details on compliance with this and other requirements.

#### **New International Students and Scholars**

New International Students and Scholars receive the OISS welcome booklet with their visa document (Form I-20 or DS 2019) before they leave their home country. The booklet provides information on a wide variety of important topics such as housing, health insurance, expenses, immigration status, local climate, and air transportation. New students and scholars from abroad must report to OISS as soon as they arrive and must participate in a comprehensive orientation program. This program is designed to meet immediate needs in terms of housing information and University registration procedures; introduce them to U.S. culture and the University's educational system; and provide information on banking, health insurance, safety, and immigration regulations. In addition, a number of social and recreational programs and activities are planned to assist students and scholars in making a smooth transition to their new environment

### **Non-Immigrant International Students**

Upon arrival to campus when entering the US on an initial I-20, all nonimmigrant international students must all non-immigrant international students must report to OISS to complete check-in procedures and have immigration documents reviewed, purchase mandatory health insurance (see below), and obtain an orientation schedule. Transferring F-1 students from other U.S. institutions must have their previous school release their Student and Exchange Visitor Information System (SEVIS) record to Wayne State University and must complete transfer procedures as provided in the federal regulations within fifteen days of the first day of class. F-1 students must notify the OISS of any change in name, address, program (including changes in level and field of study), and fulltime enrollment. OISS must provide this information to Immigration and Customs Enforcement (ICE) through the Student and Exchange Visitor Information System (SEVIS). J-1 exchange visitors, including students, may not make a change in level, field, or category without the advance approval of the Department of State, and may be precluded from change of visa status until a two-year home country residency requirement is

### **Commuting Canadian Students**

Canadian students (commuters) enrolled less than full time must obtain a part-time I-20 from OISS each semester they are enrolled and should consult with an OISS advisor to determine the impact of their status on future immigration benefits including the availability of practical training.

## International Faculty and Research Scholars

The University provides foreign professors and research scholars with opportunities to engage in research, teaching, consulting, and lecturing with colleagues at Wayne State; to participate actively in cross-cultural activities; and to share their experience as well as increase their knowledge about the United States, Wayne State University, and the metropolitan Detroit community. OISS provides centralized support services necessary to enable and assure the employability of such non-U.S. citizens within government regulations. Offers of employment to foreign nationals must be authorized by OISS, and only this Office may sign immigration forms and petitions related to employment on behalf of the University. All foreign national employees must complete USCIS Form I-9, 'Employment Eligibility Verification' and present evidence of their identity and employment eligibility at OISS before commencing employment at Wayne State University.

## **Health Insurance (International Students and Scholars)**

416 Welcome Center; 313-577-3422; Fax: 577-2962 Health Insurance Advocate: 313-577-0724

International students and scholars, and their dependents holding F1/F-2 status and J-1 exchange visitors and their dependents holding J-1/J-2 status are required to comply with the health insurance requirements of the University. Commuting Canadian students may waive the health insurance requirement by providing proof of OHIP coverage prior to each semester of enrollment. The mandatory international insurance program is designed to provide international students, exchange visitors, and their eligible dependents with continuous insurance protection and access to quality affordable health care services. The University is mandated by federal law to terminate from its program all exchange visitors and their dependents who do not meet minimum insurance requirements. For additional information or to purchase health insurance please access the OISS website (http://www.oiss.wayne.edu) or contact the Health Insurance Advocate in OISS; telephone: 577-0724 or e-mail oissmail@wayne.edu

### **Cross-Cultural Activities**

The OISS provides cross-cultural activities in order to provide exposure to American society, culture, and institutions. Activities include: International Education Week, new international student welcome events, and international coffee hours. Coffee hour provides opportunity for dialogue with and among international students and scholars, American students, and the WSU community. Other activities include monthly sessions on employment options, internships, cross cultural adjustment and more.

## **Study Abroad and Global Programs Office**

906 W. Warren Avenue; 131 Manoogian Hall; 313-577-3207 *Director:* Kelli Dixon http://www.Studyabroad.wayne.edu (http://www.studyabroad.wayne.edu/)

Study Abroad and Global Programs coordinates international educational activities at Wayne State University. Key activities include:

- the management of WSU faculty-led study abroad programs and exchange agreements;
- the administration of the Hostelling International Travel Award for students to encourage international study, research and internship abroad initiatives;
- 3. the administration for the NSEP David Boren Scholarship;
- 4. the administration of the U.S. Student Fulbright Program;
- 5. the coordination and support of internationally-themed events; and
- the development and management of international outreach activities and off-campus programs including agreements between Wayne State University and universities outside the United States.

Study Abroad programs are offered in collaboration between academic departments and faculty of both U.S. and foreign institutions, in order to combine academic study with a cross-cultural learning experience in a foreign environment. A variety of program options have been developed to address the diverse needs of students. Programs vary in length, level, academic focus, teaching format, language requirements, cost, and degree of independence demanded of the participant.

The office provides a full range of support services to students on such issues as program selection, academic planning, registration, credit, financial aid, and cultural adjustment. In addition, program materials have been designed specifically to assist students in preparing for their study abroad experience. Books, brochures, catalogs on academic and travel/study programs in foreign countries are available at the Study Abroad Resource Center, including information on Wayne State's thirty-three study abroad programs and other programs sponsored by American and foreign institutions.

For a complete and current list of WSU Study Abroad programs, learning experiences, and services, please contact the Study Abroad and Global Programs Office (http://studyabroad.wayne.edu).

## Arabic Language and Culture at the Lebanese American University,

This program provides opportunities for WSU students to study Arabic language and culture abroad. During the summer, WSU students may take a variety of language and culture classes while living abroad in Lebanon.

#### **Japan Center for Michigan Universities**

The Japan Center for Michigan Universities (JCMU) is a consortium consisting of the fifteen State-supported Michigan public universities, the Michigan Japan Foundation, and Shiga Prefecture. JCMU offers semester- and year-long study opportunities in Hikone, Japan.

The Center's academic program is designed for students interested in acquiring knowledge about Japanese language and culture, including those not majoring in Japanese studies. It provides semi-intensive Japanese language courses and several core courses on Japanese culture to Michigan and other American university students. Academic credit may be granted by a student's home institution upon successful completion of JCMU courses; independent study is also available. The program also features home-stays in a Japanese community, field trips, and participation in cultural events.

Other International Opportunities: Numerous short-term special international study programs for credit are available to Wayne State students.

International Students requiring information on study at Wayne State University should contact the Office of International Students and Scholars (http://www.oiss.wayne.edu).

#### **Resource Center**

Books, brochures, catalogs and advising on travel/study programs in foreign countries are available at the Resource Center, including information on Wayne State sponsored study abroad programs and programs sponsored by U.S. and foreign institutions. Course credit is available on approval for many study abroad programs; credit approval usually must be obtained prior to entering a study abroad program.

#### **Honors College**

The Irvin D. Reid Honors College has study abroad experiences; for information, see the Honors College section in the WSU Undergraduate Rulletin

## Fulbright Grants and other grants for graduate study abroad

The U.S. Fulbright student program (http://us.fulbrightonline.org/) is designed to give recent B.S and B.A. graduates, masters and doctoral candidates, and young professionals and artists opportunities for personal growth and international experience. Each year the Fulbright Program allows Americans to study or conduct research in over 100 nations. Application deadline depends on the specific program but generally it must be submitted to the campus Fulbright advisor by September of the year prior to the foreign study experience.

Fulbright-Hays Doctoral Dissertation Research Abroad Program (http://eca.state.gov/fulbright/fulbright-programs/program-summaries/fulbright-hays-program/): Provides grants to colleges and universities to fund individual doctoral students to conduct research in other countries in modern foreign languages and area studies for periods of 6 to 12 months. Proposals focusing on Western Europe are not eligible.

Information about other national fellowships and scholarships may be found here: https://oip.wayne.edu/fellowships (https://oip.wayne.edu/fellowships/)

## **English Language Institute (ELI)**

351 Manoogian Hall, 313-577-2729 http://www.Eli.wayne.edu (http://www.eli.wayne.edu/)

As the only intensive English language program in the metropolitan Detroit area, the English Language Institute (ELI) has specialized in teaching academic preparation skills, English communication, and cultural orientation to non-native speakers of English from all over the world for more than forty years. The ELI is committed to assisting individuals at all levels to develop their communication skills in the shortest possible time by using the newest language-teaching methodology and the most up-to-date audio, video, and computer technology available. Small classes and highly trained instructors make it possible for students to improve their English rapidly and effectively.

#### **Programs**

Intensive Program: For students interested in improving their academic skills in a relatively short period of time, the ELI offers up to twenty hours per week of instruction at varying levels from beginning to advanced. While beginning levels focus on basic communicative skills, advanced classes emphasize mastery of the academic skills needed to succeed in the university such as essay writing, note-taking, and presenting information to an audience.

In addition to attending class, ELI students are encouraged to participate in weekly extracurricular activities in order to become integrated into the English-speaking community. Each semester the ELI offers field trips around the metro-Detroit area, conversation partner practice with native speakers, and socio-cultural activities while at the same time

encouraging students to take advantage of all university facilities and services.

Graduate Teaching Assistant (GTA) Training and Testing: All prospective GTAs whose native language is not English must pass the SPEAK® test, rated by ELI faculty, with a score of at least fifty (out of sixty) to be cleared for teaching. A score of forty-five allows a person to teach while enrolling in ELI 0520, a course taught by two ELI faculty members. The final exam, also rated by ELI faculty as well as a faculty member from the academic department, is a teaching demonstration in the GTA's field of study. The SPEAK® test is offered at various times throughout the academic year. ELI 0520 is offered fall and winter semesters.

ENG 5850 is a course supported by the Graduate School and taught by ELI faculty each semester.

#### **English Language Institute Courses (ELI)**

The following courses, numbered 0100-0999, are not offered for degree credit. For registration in any of these courses students should contact the English Language Institute.

#### ELI 0300 Intermediate Speaking and Listening Cr. 2

The focus of this course is to develop students' emerging academic listening and speaking skills. Students will apply listening and speaking strategies. They will also give short presentations. Emphasis will be on generating compound and complex sentences using simple academic vocabulary. Students will pronounce English sounds accurately and follow intonation and stress patterns appropriately. Offered Every Term. **Restriction(s)**: Enrollment is limited to English Language Institute level students.

#### ELI 0310 Intermediate Writing and Grammar Cr. 2

The focus of this course is to produce well-developed paragraphs in a variety of rhetorical modes on academic topics. This course will culminate in an introduction to essay writing. Intermediate grammatical structures, such as complex sentences, adjective clauses, and the present perfect, will be introduced. Error-correction tasks, peer evaluations, and self-evaluations will develop self-editing skills. Offered Every Term.

**Restriction(s):** Enrollment is limited to English Language Institute level students.

#### ELI 0325 Intermediate Reading and Vocabulary Cr. 2

The focus of this course is to increase students' vocabulary and comprehension of longer and more varied reading passages and to increase students' reading fluency and speed by reading multiple books from ELI library. In intensive reading activities, students will be to identify the topic, main ideas, and details in a passage as well as recognize the writers' point of view, purpose, and tone in simple academic texts when guided by questions. Students will also be able to understand the structure of a text with transition words and the relationship between the main points and the supporting details. The focus of the extensive reading activities will be on identifying overall meaning of texts and increasing reading speed. Class Readers will give the teacher the opportunity to help students acquire the art of extensive reading, to improve their skills, and to monitor their progress closely. Offered Every Term.

**Restriction(s):** Enrollment is limited to English Language Institute level students.

#### ELI 0400 High-Intermediate Speaking and Listening Cr. 2

The focus of this course is to develop students' academic listening and speaking skills needed for successful extended academic discourse. Students will demonstrate detailed understanding of academic listening passages. Students will use speaking strategies for academic discussions and to summarize information. They will give speeches using visuals, transitions, and grammatically-correct sentences with academic vocabulary. Offered Every Term.

**Restriction(s):** Enrollment is limited to English Language Institute level students.

#### ELI 0410 High-Intermediate Reading and Writing Cr. 2

The focus of this course is to develop students' critical thinking skills through reading, writing, and classroom discussion. Assigned readings will be used to check comprehension, analyze and synthesize information, write summaries, cite sources, and increase students' vocabulary. Students will write on a variety of topics using a range of rhetorical modes and include introductions, thesis statements, topic sentences, supporting details, conclusions, appropriate transitions, and academic vocabulary in their essays. Students will use a variety of sentence types and develop self-editing strategies to identify and correct errors. NOTE: Out-of-class work time (or homework) can be equivalent to or even more than in-class work time. Offered Every Term.

**Restriction(s):** Enrollment is limited to English Language Institute level students.

#### ELI 0425 High-Intermediate Grammar Cr. 2

The focus of this course is to develop students' communicative competence, or their ability to communicate effectively and appropriately, in writing and speaking. Advanced grammar points will be studied and practiced in ways that simulate academic discussions, scenarios, and assignments. Students will engage in a variety of communicative activities that demand grammatical accuracy. NOTE: Out-of-class work time (or homework) can be equivalent to or even more than in-class work time. Offered Every Term.

**Restriction(s):** Enrollment is limited to English Language Institute level students.

#### ELI 0500 Advanced Speaking and Listening Cr. 2

The focus of this course is to develop students' academic listening and speaking skills needed for successful extended academic discourse. Students will use listening strategies to show detailed understanding of lengthy academic listening passages. They will apply speaking strategies to share information and communicate with automaticity. Concentration will be on consistently speaking intelligibly and fluently. Offered Every

**Restriction(s):** Enrollment is limited to English Language Institute level students.

#### ELI 0510 Advanced Reading and Writing Cr. 2

Students will develop critical thinking skills through reading, writing, and classroom discussion. Students will write well-developed five- to eight-paragraph essays and relate assigned readings to their own experience. Students will learn how to incorporate outside sources into their essays and use appropriate citations. Advanced grammatical structures will be reviewed and expanded as necessary Offered Every Term.

**Restriction(s):** Enrollment is limited to students with a major, minor, or concentration in English Language Institute; enrollment is limited to English Language Institute level students.

#### ELI 0515 Research Skills Cr. 1

The focus of this course is to introduce skills essential to conduct academic research at the university level. Students will learn how to search for and evaluate academic sources in the library and online databases as well as how to read, analyze, and use the information gathered. The course also focuses on paraphrasing and summarizing. Offered Every Term.

**Restriction(s):** Enrollment is limited to English Language Institute level students.

#### ELI 0520 English for Teaching Assistants Cr. 1

American English language skills to improve teaching effectiveness of non-native speakers of English. Pronunciation, stress, intonation, speaking rate; oral presentation practice; cultural factors in U.S. university classroom. Not offered for degree credit. Offered Every Term. Repeatable for 4 Credits

#### ELI 0535 Advanced Grammar Cr. 2

The focus of this course is to master students' communicative competence, or their ability to communicate effectively and appropriately, in writing and speaking. Advanced grammar points will be studied and practiced in ways that simulate academic discussions, scenarios, and assignments. Students will engage in a variety of communicative activities that demand grammatical accuracy. Note: out-of-class work time (or homework) can be equivalent to or even more than in-class work time. Offered Every Term.

**Restriction(s):** Enrollment is limited to English Language Institute level students.

#### ELI 0699 Directed Study Cr. 1-4

Meets the needs of English as a Second Language (ESL) students in their last stages of preparation for matriculation. Based on students' particular needs, instruction will be provided to strengthen various academic preparation skills, including listening and note-taking practice in an academic context, extensive and intensive reading, and expository and research paper writing. Offered Every Term.

**Restriction(s):** Enrollment is limited to students with a major, minor, or concentration in English Language Institute; enrollment is limited to English Language Institute level students.

#### **Repeatable for 8 Credits**